



NEW YORK CITY DEPARTMENT OF EDUCATION
QUEENS HIGH SCHOOL FOR THE SCIENCES AT YORK COLLEGE

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Lenneen Gibson, Principal

Greg Reo, Assistant Principal

Dear Students, Parents, Caregivers, and Staff Members:

As required by Chancellor's Regulation A-413, the School Leadership Team of Queens High School for the Sciences at York College has adopted a school-based cell phone policy that will take effect March 2, 2015:

SCHOOL-BASED POLICY OF 28Q687 QUEENS HIGH SCHOOL FOR THE SCIENCES AT YORK COLLEGE FOR USE OF CELL PHONES, COMPUTING DEVICES, AND PORTABLE MUSIC AND ENTERTAINMENT SYSTEMS ON SCHOOL PROPERTY

Students are permitted to bring the following electronic items to school: cell phones; laptops; tablets; iPads and other similar computing devices; and portable music and entertainment systems, such as iPods, MP3 players, PSP, and Nintendo DS.

Cell phones cannot be used as set forth below:

During the school day:

1. Cell phones may not be used in the gym or where swimming pools are located.
2. In the hallways, bathrooms, and locker rooms.
3. Walking to the college gymnasium and cafeteria (for safety).
4. During class exams, quizzes, Regents, or any type of assessment.
5. Cell phones may not be used during fire drills.
6. Students may not use cell phones to call their parents when they are sick. Students are required to use the office phone and follow proper protocols.
7. Cell phones may not be turned on or used during instructional time, except for instructional and educational **purposes with the explicit approval of the teacher.**

● **Cell phones and other electronic devices may not be used to photograph or record any student or staff member on school premises at any time. This is applicable to still photographs, video, and audio recordings.**

● **Cell phones may be used during a student's lunch period only in the student cafeteria.**

Cell phones and other electronic devices brought to school (either during the school day or for after-school programs or activities) are brought with the express acknowledgement of the owner or carrier of the device that the school, any organization affiliated with the school, or the Department of Education **have no liability whatsoever** in the event that the device is lost, stolen, or misplaced.

Confiscation and Return of Electronic Items

1st offense: Item will be confiscated and returned at the end of the student's last scheduled class. Parent/guardian will be notified.

2nd offense: Item will be held for 2 weeks unless picked up by a parent/guardian.

3rd offense: Item will only be returned to a parent/guardian.